

**Indoor Environmental Quality Policy**

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| **Entity:**BPTP INTERNATIONAL TRADE CENTRE LIMITED | **Section:** ENVIRONMENTAL POLICY | **Version:** V2 | **Effective Date:** 01.07.2023 |
| **Subject:** INDOOR ENVIRONMENTAL QUALITY |
| **Policy Owner:**Design Head | **Review Date:**01.07.2024 | **Pages:** 1 |

**APPLICABILITY:** It applies to all projects, including both new construction and existing buildings at BPTP INTERNATIONAL TRADE CENTRE LIMITED

**PURPOSE:** The purpose of an Indoor Environmental Quality (IEQ) policy is to ensure a healthy and comfortable indoor environment for the occupants. This policy focuses on factors such as air quality, lighting, thermal comfort, acoustics, and more, to create a pleasant and productive living and working environment. By implementing the IEQ policy, BPTP aims to prioritize the well-being and satisfaction of its residents while promoting sustainability and a high standard of indoor quality.

**POLICY OUTLINE:** Indoor Environmental Quality refers to the overall quality of the indoor environment in terms of air quality, lighting, thermal comfort, acoustics, and other factors that can affect the health, comfort, and productivity of occupants. An IEQ policy focuses on implementing measures to ensure a healthy and comfortable indoor environment for building occupants.

To support this policy, BPTP will:

* Implement regular maintenance of HVAC systems, use air purifiers, and promote proper ventilation to minimize indoor air pollutants.
* Optimize natural lighting and use energy-efficient lighting systems to provide adequate illumination while reducing energy consumption.
* Maintain optimal temperature and humidity levels through efficient HVAC syst ems and insulation to ensure occupant comfort.
* Incorporate soundproofing measures to minimize noise pollution and create a peaceful environment for residents.
* Choose eco-friendly and low-emission materials for construction and interior finishes to promote healthier indoor air quality.
* Regular monitor IEQ parameters, gather feedback from occupants, and address any concerns promptly to continuously improve the indoor environment.

**RESPONSIBILITY:** Everybody involved in our endeavors to manage and oversee Indoor environmental quality policy, including statutory (technical) authorities, subject matter experts, business associates, contractors, clients, occupants, and our own staff.

**AMENDMENTS:** This policy is subject to any changes in the applicable laws, rules and regulations by the management.